

**Minutes of Nedging with Naughton Annual Parish Council Meeting
held on Tuesday 14th May 2024**

Present: Cllr Harding (Chairman), Lynn Allum (Clerk), Cllr Witham, Cllr Goodman, Cllr Pratt,
District Cllr Leigh Jamieson, 8 members of the public.

1. Election of a Chairman and signing of Chairman's Declaration of Acceptance

It was proposed by Cllr Goodman that Cllr Harding be re-elected to this post.

Seconded by Cllr Pratt and unanimously agreed.

The Chairman signed his Declaration of Acceptance for the post.

2. Chairman's Welcome and Apologies

The Chairman welcomed everyone to the meeting.

Apologies received from Cllr London and County Cllr Robert Lindsay.

3. Councillor's Declarations of Interest

There were no declarations of Interest.

4. Election of Vice Chairman

It was proposed by Cllr Harding that Cllr Witham be elected as Vice Chairman.

Seconded by Cllr Pratt and unanimously agreed.

5. Election of SALC Representative

Cllr Witham was elected as the SALC Representative.

6. Election of Village Hall & Community Council Representative

Cllr Goodman was elected as the VH&CC Representative.

7. Minutes of the meeting held on 16/04/24

The minutes of the meeting held on 16/04/24 were approved and signed by the Chairman as a true record.

8. Matters Arising directly from the Minutes

Village Welcome Gates – Highways Licensing and Enforcement Team are in the process of setting up licenses for the installation of the village welcome gates. The gates will need to be installed by a licensed contractor which will result in additional costs.

9. Chairman's Annual Report

The Chairman delivered his Annual Report for 2023/24 to the meeting. (see attached)

10. Reports from visiting Councillors

Cllr Pratt read the County Council Report (provided by Cllr Lindsay) to the meeting. (see attached).

District Councillor Leigh Jamieson read his report to the meeting. (see attached).

11. Report from Village Hall & Community Council

Cllr Goodman read her report to the meeting (see attached)

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman.....

Date.....18/06/24.....

**12. Planning Application DC/24/02113 – Red House Barn, Ipswich Road, Nedging with Naughton IP7 7BN
Proposal: Erection of two storey side/rear extension and double garage (following demolition of existing single storey rear extension and conservatory)**

The Parish Council and members of the public present, had no objections to this planning application.

13. Finance Report

General Fund Balance b/fwd £8,293.90

Income

Date	Item	Amount
09/05/2024	Bank Interest	£15.17

Expenditure

Date	Item	Amount	VAT	Power
18/04/2024	Parochial Church Council of Naughton (Roundabout donation)	£100.00	£0.00	S111 LGA 72
09/05/2024	Clerk's Expenses (sky broadband payment)	£39.07	£0.00	S111 LGA 72
09/05/2024	VH&CC 50% Precept Grant	£750.00	£0.00	S133 LGA 72

Total Expenditure £889.07

General Fund Balance £7,420.00

**There has been no CIL Income or Expenditure
CIL Balance remains at £6,008.00**

The Infrastructure Team at BDC have advised that there are currently no CIL payments due.

**Total Balance as at 14/05/24 £13,428.00
(Lloyds Treasurers Account £8.55 Lloyds Savings Account £13,419.45)**

There are no outstanding invoices to pay.

14. Clerk's Report

Planning Decision Notice

DC/24/01233 – 9 Jubilee Meadow, Nedging with Naughton IP7 7FJ – Erection of garden outbuilding (re-submission of DC/23/04411) Planning Permission Granted.

New Model Financial Regulations are being released by NALC this week. These will be reviewed at the July's Parish Council Meeting.

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman.......... Date..........

15. Approval of Internal Audit Report

The completed Internal Audit Report provided by SALC, was agreed and approved. The Clerk/RFO has provided an action plan for any comments/recommendations arising from the Report, which will be actioned throughout the year.

16. Approval of Accounts/Reconciliation/CIL Report 2023/2024

The Councillors had been sent a copy of the completed I&E accounts, Reconciliation and CIL Report (audited by SALC) prior to the meeting. The accounts were agreed, approved and signed.

17. Declaration of Exemption from the Requirement of a Limited Assurance Review

It was agreed that Nedging with Naughton Parish Council would make a declaration of exemption from an external audit as it has the gross income or gross expenditure not exceeding £25,000.

18. Completion and Approval of Annual Governance Statement

The Annual Governance Statement had been sent to the Councillors prior to the meeting and it was unanimously agreed that all requirements had been fulfilled. The Annual Governance Statement was agreed, approved and signed.

19. Completion and Approval of Accounting Statements for year ended 31/03/2024

The Accounting Statements had been sent to Councillors prior to the meeting and were agreed, approved and signed as being a true record of the Councils finances for accounting year 2023/24.

20. Setting Dates for the Exercise of Public Rights

It was agreed that the period of 30 working days, during which public rights may be exercised will take place between the recommended dates of Monday 3rd June and Friday 12th July 2024, which will include the mandatory first 10 working days of July.

21. Any Questions

Official Government Email Addresses – Although there is some funding available for one additional official government email address it was thought that with annual additional costs going forward, it would be an unnecessary expense for all Councillors to have an individual email. It was agreed that Cllrs would set up their own separate emails for incoming correspondence from the Clerk and that all emails will continue to come into the Clerk on the official email address, who will continue to forward to all Councillors.

The meeting closed at 19:55

I certify that these minutes have been agreed by the council as a fair and true record of the proceedings:

Chairman.....

Date.....